

**TOP EDUCATION INSTITUTE**

**Location of Research Data Form**

[This form must be submitted to the Senior Director of Research (through the Research Services Directorate) at the commencement of the research data gathering process for a research project and then, amended as required, when the data is destroyed.

Note that a Statement of authorship needs to be completed for each output publication generated in the research project.]

Research Project Title and short description:

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Is data needed (or likely to be needed) to check the conclusions outlined in the outputs from this project?    YES/NO

If yes, where is the data stored [list the physical location and/or computer storage location (eg room location) that identifies where data is stored]

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Date data first collected: \_\_\_\_\_

Date data destroyed: \_\_\_\_\_

SIGNED: \_\_\_\_\_  
responsible or principal researcher(s)

DATE: \_\_\_\_\_